



K. Ramakrishnan
College of Technology

Autonomous

Affiliated to Anna University Chennai, Approved by AICTE New Delhi,
Accredited by NBA and with 'A+' grade by NAAC

Samayapuram, Tiruchirappalli - 621 112, Tamilnadu, India.

Office of the Controller of Examinations



APPLICATION FOR CORRECTION IN CERTIFICATE

Statement of Grades	
Consolidated Statement of Grades	

Mode of payment	Online (CAMU portal)
Amount	Rs.
Application Date	

1.	Name of the Candidate						
2.	Register Number						
3.	Degree & Branch						
4.	If you are applying for a grade sheet correction, please tick need the requirement column	<table border="1"> <tr><td>Register Number</td></tr> <tr><td>Name or spelling mistakes</td></tr> <tr><td>Change of Initial</td></tr> <tr><td>Date of Birth</td></tr> <tr><td>Any other Printing errors</td></tr> </table>	Register Number	Name or spelling mistakes	Change of Initial	Date of Birth	Any other Printing errors
Register Number							
Name or spelling mistakes							
Change of Initial							
Date of Birth							
Any other Printing errors							
5.	If applying for duplicate Statement of Grade, write the Month and Year of Exam for which Duplicate Statement of Grade is required						
6.	Contact address with phone number and e-mail ID						
Place:							
Date:		Signature of the candidate					

FOR OFFICE USE ONLY

Original Certificate Sem	1	2	3	4	5	6	7	8
Folio No								
Date of Issue								

Correction Certificate Semester	1	2	3	4	5	6	7	8
Folio No								
Date of Issue								

Controller of Examinations

INSTRUCTIONS

- 1) Application should be made only by the candidate in the prescribed format and should be sent to the Controller of Examinations directly. Application received on behalf of the candidate will not be accepted.
- 2) For applications related to Date of Birth Change, Initial Change, or Name Correction, the following supporting documents must be submitted:
 - 10th Mark Sheet
 - 12th Mark Sheet
 - Aadhaar Card (Proof of Identity)
- 3) Application should be complete in every respect. Failure to furnish correct details may cause delay in the issue of the duplicate.
- 4) The fee for the issue of
 - i) Statement of Grades – Rs. 500 /- per statement
 - ii) Consolidated Statement of Grades – Rs. 1000 /- per statement
- 5) The fee should be paid Through Camu Portal
- 6) Fees once paid will not be refunded nor adjusted for any other certificate under any circumstances.
- 7) Duplicate Statement of Grades / Consolidated Statement of Grades is to be surrendered to the College immediately if the Original Statement of Grades / Consolidated Statement of Grades is recovered.
