



**K.RAMAKRISHNAN
COLLEGE OF TECHNOLOGY**

An Autonomous Institution

Affiliated to Anna University Chennai, Approved by AICTE New Delhi,
ISO 9001:2015 & ISO 14001:2015 Certified Institution, Accredited with 'A+' grade by NAAC
Samayapuram, Tiruchirappalli – 621 112, Tamilnadu, India.

Incubating Minds
Catalyzing Careers



INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

25.03.2024

This is to bring to your kind notice that, the **IQAC meeting is** planned to be conducted on **27.03.2024, 11.00 a.m** at Board Room, First Floor, and Administrative Block. We invite all members to attend the meeting.

Agenda

- Best Practices
- KRCT Priorities
- OBE Practices
- Faculty Precept
- Emerging Electives
- Foreign language training
- Quality of student admission

Copy to:
All the IQAC Members
IQAC File

Chair Person
Dr. N. Vasudevan



Ref. No: KRCT/IQAC/2023-2024/04

Date: 27.03.2024

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

The IQAC meeting has been conducted on 27th March 2024 from 11.00 am - 2.00 pm in Boardroom, First floor, Administrative block.

Dr. N.Vasudevan, *Principal cum Chairman*, welcomed the members and the following IQAC members have attended the meeting.

S. No	Name of the faculty	Position
1.	Dr. Vasudevan, Principal	Chairperson
2.	Dr.S.Kuppusamy, Executive Director,	Management
3.	Dr. S.Sujatha, HoD/Civil	Teacher
4.	Dr.A.Delphin Carolina Rani, HoD/CSE	Teacher
5.	Dr. Avudaiappan.T, HoD/AI	Teacher
6.	Mr. V. Chandrasekar, AO., KRGI	Senior administrative
7.	Mr.R.RajKumar, General Manager,	Industrialists
8.	Ibrahim, Skyline Builders, Theni	Alumni cum Employer
9.	Dr Jerald, Associate Professor, Department Production Engineering, National Institute of Technology,	Academician
10.	Mr.K.Rajaguru, Assistant Professor/	Director, IQAC

The following points were discussed

The meeting was conducted exclusively to discuss the target and expected outcomes, target fixed for year, attainment and the list of activities planned, for assessing the progress of autonomous implementation & NBA related activities, evaluation purpose, regular academic progress and research activities.



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The key objective of this IQAC meeting has been defined by Chairman as follows:

All key aspects implemented in the institute.

New initiatives can be implemented/followed among three institutions.

Focus more on training the faculty members on latest technologies.

Students Extra Curricular can be added along with Co -Curricular activities in the presentation.

Analyse the performance and placement status of the students in each department from CBSE board and focus more on admitting the CBSE board students.

Incorporate details about the top-performing alumni in the next meeting.

The correlation between mentor analysis and placement outcomes must be evaluated after each company's placement process to identify areas for improvement and to enhance overall student performance.

FDP outcome to be measured. Ensure that knowledge is shared among the students. Prepare the process to ensure the outcome.

Only technical online courses should be allowed and assigned by HoDs in the Swayam portal to the faculty members and students.

Insist faculty members to apply funded projects in collaboration with an eminent institutions.

Department wise Q1, Q2, Q3 & Q4 indexed journals count to be presented for the 2023 & 2024 calendar year.

Number of companies visited every month and cumulative based on salary package need to be presented.

Data on internships offering stipends can be presented with an analysis of the stipend ranges. (Online & Offline) for III & IV years.

Placement to be offered based on industry needs. Ensure that students are certified in the latest technologies.

JLPT students should be monitored to ensure a 90% pass rate.

Take necessary steps to increase the number of companies visiting the institution offering more than 10 LPA.

Audit the marks entered in the OBE sheets for all courses.

Recognize new initiatives by the faculty member, department and institution level.



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Centre of Excellence should be created in all departments: Status & Action plan to be presented. Faculty members are expected to attend the training programs and online certifications in the emerging technologies.

Emerging electives to be developed following the industrial needs and the same shall be delivered through Industrial person is preferred to bridge the gap between Academic and Industrial needs.

Then Mr.K.Rajaguru, Head/IQAC, has presented the activities so far successfully established and the remedial actions to be done for the shortfall in implementing the initiatives.

Conclusion: New initiatives, events and systematic procedures were defined and proposed for followed over last one year have been discussed and future plans have been reviewed in all academic and administrative aspects. Necessary instruction will be given to heads then & there for implementation & sufficient training will be provided for staff. Inter semester audits to be followed to avoid deviation & immediate action will be taken on those who deviate the planning. IQAC Chairman proposed the date for the next meeting and decided tentatively during the month of July, 2024.

Chair Person

Dr. N.Vasudevan

- CC:
1. The Chairman
 2. The Executive Officer
 3. All IQAC- committee members
 4. IQAC file



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